

**Secretarial Notes**  
**DMATS Technical Advisory Board meeting**

**Date:** Thursday, August 11, 2022  
**Time:** 10:30 a.m.  
**Place:** ECIA, 7600 Commerce Park

**DMATS Technical Advisory Board Members Present:**

- |  |  |   |   |
|--|--|---|---|
| <input checked="" type="checkbox"/> <b>Wally Wernimont</b><br><i>City of Dubuque</i><br>(proxy Jason Duba)                       | <input checked="" type="checkbox"/> <b>Beth Bonz</b><br><i>City of Asbury</i>  | <input type="checkbox"/> <b>Loras Herrig</b><br><i>City of East Dubuque</i>                       | <input type="checkbox"/> <b>Tammy Henry</b><br><i>Dubuque County</i>                                    |
| <input checked="" type="checkbox"/> <b>Gus Psihoyos</b> (chair)<br><i>Engineer,</i><br><i>City of DBQ</i><br>(proxy Bob Schiesl) | <input checked="" type="checkbox"/> <b>Russell Weber</b><br><i>Engineer,</i><br><i>DBQ County</i>                                  | <input type="checkbox"/> <b>Steve Keeffer</b><br><i>Engineer,</i><br><i>Jo Daviess County, IL</i> | <input type="checkbox"/> <b>Dave Lambert</b><br><i>Engineer</i><br><i>Grant County, WI</i>              |
| <input checked="" type="checkbox"/> <b>Ryan Knuckey**</b><br><i>Jule Transit</i><br>(proxy Jake Ironside)                        | <input checked="" type="checkbox"/> <b>Stacie Scott</b><br><i>Regional Transit</i><br><i>Authority (RTA)</i><br>(proxy Gail Kuhle) | <input type="checkbox"/> <b>Troy Maggied</b><br><i>SWWPRC</i>                                     | <input checked="" type="checkbox"/> <b>Kelley Deutmeyer**</b><br><i>ECIA</i><br>(proxy Holly McPherson) |
| <input checked="" type="checkbox"/> <b>Kris Tobin**</b><br><i>Illinois DOT</i><br>(proxy Rob Bates)<br>(proxy Doug DeLille)      | <input checked="" type="checkbox"/> <b>Stephen Flottmeyer**</b><br><i>Wisconsin DOT</i><br>(proxy Francis Schelfhout)              | <input checked="" type="checkbox"/> <b>Sam Shea*</b><br><i>Iowa DOT</i><br>(non-voting member)    |   |

**Others Present:**

**Staff Present:**

- |   |  |  |  |
|---|--|--|--|
| <input checked="" type="checkbox"/> <b>Chandra Ravada</b> | <input checked="" type="checkbox"/> <b>Dan Fox</b> | <input checked="" type="checkbox"/> <b>Sarah Berning</b> | <input checked="" type="checkbox"/> <b>Chris Wesseln</b> |
|---|--|--|--|

\*Non-Voting Member

\*\*Voting member by Proxy

\*\*\*Attendance by phone

**A quorum was present for DMATS Technical Advisory Board**

## **Call to Order**

The DMATS Technical Advisory Board meeting was called to order by DMATS Technical Advisory Board Chair, Gus Psihoyos.

## **Review/Approve the Agenda for the Thursday, August 11, 2022 DMATS Technical Advisory Board meeting**

Motion by Wernimont, second by Schiesl to approve the agenda for the Thursday, August 11, 2022, DMATS Technical Advisory Board meeting. The motion passed unanimously.

## **Review/Approve the minutes and receive and file the secretarial notes from the Thursday July 14, 2022 meeting**

Motion by McPherson, second by Schiesl to approve the minutes and receive and file the secretarial notes from the Thursday July 14, 2022 DMATS Technical Advisory Board meeting. The motion passed unanimously.

## **Review/Recommend amendment to Federal Fiscal Year 2023-2026 DMATS Transportation Improvement Program (TIP)**

Ravada referred to the TIP handout stating the amendment is to the Chaplain Schmitt Island Trail Connection project amount from \$890,000.00 to \$615,000.00.

Motion by Wernimont, second by Schiesl to recommend approval to the DMATS Policy Board the amendment to Federal Fiscal Year 2023-2026 DMATS Transportation Improvement Program (TIP). The motion passed unanimously.

## **Review/Recommend Final Fiscal Year 2023 DMATS Limited English Proficiency (LEP) Plan**

Ravada stated every two years the Limited English Proficiency Plan needs to be reviewed and updated. The final Limited English Proficiency Plan has stayed the same from previous plan, no changes were received.

Motion by McPherson, second by Weber to recommend approval to the DMATS Policy Board the Final Fiscal Year 2023 DMATS Limited English Proficiency (LEP) Plan. The motion passed unanimously.

**Review/Recommend Final Fiscal Year 2023 DMATS Title VI Non-Discrimination Program Plan**

Ravada referred to the Title VI Non-Discrimination Program Plan handout, stating there has been no changes from the previous plan.

Motion by Wernimont, second by McPherson to recommend approval to the DMATS Policy Board the Final Fiscal Year 2023 DMATS Title VI Non-Discrimination Program Plan. The motion passed unanimously.

**Review/Recommend Scope of Services for Quiet Zone study for DMATS region**

Ravada referred to the RFP for the Quiet Zone study, stating that this study is for 14 intersections within the RPA region and will take around 3 months to complete and will cost \$30,000.00. Study consists of planning improvements at each intersection. Ravada stated the staff will not go through the complete RFP process as the amount for the project is under \$100,000.00, therefore staff will send the proposal to three consultants and choose the best consultant out of the three.

Discussion followed.

Weber suggested reaching out to the City of Peosta if they would like to participate in this study.

Motion by Weber, second by Schiesl to recommend approval to the DMATS Policy Board the Scope of Services for Quiet Zone study for DMATS region including the City of Peosta. The motion passed unanimously.

**Review/Recommend resolution for Safe Streets and Roads for All (SS4A) planning grant**

Ravada informed the Board due to the competitiveness of this grant, staff decided to partner with a firm for the engineering analysis portion of the grant and staff will complete the planning portion of the grant. Ravada stated staff talked with InTrans about partnering with MPO staff for the engineering portion. Ravada informed the board this will cut out having to go through an RFP process. Ravada requested input from the board.

Discussion followed.

Ravada informed the board the budget for this project is \$100,000.00; \$50,000.00 for the consultant, \$30,000.00 for MPO and \$20,000.00 local match. Ravada stated local match was broken down by population.

Discussion followed.

Ravada referred to the resolution stating the MPO is the lead applicant on this project with support from cities and counties and the partners will be IADOT, ILDOT and InTrans. Once boards approve this resolution, MPO staff will start working on applying for the planning grant, which is due September 15, 2022.

Motion by Wernimont, second by Schiesl to recommend approval to the DMATS Policy Board the resolution for Safe Streets and Roads for All (SS4A) planning grant. The motion passed unanimously.

### **Comments from public on an item that did not appear on the agenda**

No comments were made by the public.

### **Other Business**

#### **Bike & Ped Plan**

Ravada informed the Board that the kickoff meeting for the bike and pedestrian plan was successful with a lot of public participation. Ravada informed the board as that plan progress staff will update the board.

#### **RAISE Grant**

Shea congratulated the City of Dubuque on receiving the RAISE planning grant for 2.3 million.

### **Adjournment**

Motion by Wernimont, second by Weber to adjourn the Thursday, August 11, 2022, DMATS Technical Advisory Board meeting. The motion passed unanimously. The DMATS Technical Advisory Board meeting adjourned at 11:03 a.m.

Respectfully submitted,

Chandra Ravada  
ECIA Director of Transportation and Planning